

Dear Customer

Further to your recent communication please complete the attached "Credit Application Form", allowing us to open a trading account for you. We would be most grateful if you could pass this form to the relevant personnel within your organisation for completion.

This important company and contact information shall ensure our records are up to date and correct and will also ensure a smooth trading relationship.

If you have any need to discuss this form further please do not hesitate to contact our Accounts Department on the main office number +44 (0)141 941 3689.

I hope you find this in order and assure you of our best attention at all times.

Yours sincerely



Richard Perrett
Managing Director

CREDIT APPLICATION FORM

PLEASE COMPLETE TO ENSURE OUR RECORDS ARE CORRECT AND FAX BACK TO US ON 0141 952 8155

FULL COMPANY NAME _____
(PLC / LTD / SOLETRADER) _____
DELIVERY ADDRESS _____

_____ POST CODE _____

TELEPHONE No. _____ FAX No. _____

MAIN CONTACT NAME _____ POSITION _____

EMAIL ADDRESS _____

COMPANY REGISTRATION No _____ VAT NUMBER _____

INVOICE ADDRESS _____
(IF DIFFERENT TO ABOVE) _____

_____ POST CODE _____

ACCOUNTS DEPT TEL No. _____ FAX No. _____

PAYMENTS CONTACT NAME _____ POSITION _____

PAYMENTS EMAIL ADDRESS _____

APPROX No EMPLOYEES _____ APPROX TURNOVER _____

COMPANY WEBSITE _____

ANY OTHER RELEVANT
INFORMATION _____